

Jericho Properties Realty LLC

Property Information Sheet

Property Address:

Date:

Management Information

Electric	Owner	Tenant	Insurance Agent
Gas/Propane	Owner	Tenant	Carrier
Water/Well	Owner	Tenant	Claims Phone
Sewer	Owner	Tenant	Taxes Owner Escrow JP
Trash	Owner	Tenant	
Lawn	Owner	Tenant	Do you want lawn service provided at your expense? Yes No

HOA (Name & Number):

Name of Neighborhood/Complex:

School District:

Management Information-General Information/Property Description

Type: SF Condo Duplex	# of Bedrooms:
Style: Ranch Bi-Level 2-Story Tri-Level 4-Level	# of Bathrooms: _____ Full/3/4 _____ Half
Approximate Finished Square Feet:	Year of Completion:
Upper SqFt: Basement SqFt:	Extra Rooms: Family Room Den/Office Loft
Main SqFt: Total SqFt:	Other: _____
Lower SqFt: Finished SqFt:	Mail Box #: _____
Basement: Yes No	Cable TV: Yes No
Crawl Full Partial Slab Finished Unfinished	Satellite Dish: Yes No
Mold/Mildew/Rot Problems or Treatment: Yes No	Garage: _____ # of Cars Attached Detached Garage #: _____
Has the basement ever flooded? Yes No	Garage Door Opener: Yes No # of openers: _____
Other problems in the basement:	Parking: Assigned Unassigned Covered Spot #: _____
Yard: Shared Private Fenced Unfenced None	Cooling: None Central Air Swamp Window A/C Wall A/C
All keys given to Jericho Properties:	Fireplace 1: Gas Wood None Fireplace 2: Gas Wood None
Washer/Dryer: Stackable Included Coin HU None	Pets Allowed: Yes No Dogs: Yes No Cats: Yes No
Hookups: Gas Electric Location: _____	# of Pets: _____ Size of Pet: _____
Roof: Asphalt Wood Estimated Age:	Smoking: Yes No
Condition: Good Fair Poor Needs Repair	Deck/Balcony: Yes No Stain:
Leaks/Gutter Backups: Yes No	Swimming Pool/Spa/Hot Tub: Yes No
Flooring: Kitchen: Living Room: Family Room 1: Family Room 2: Dining Room:	
Den: Nook: Bedroom 1: Bedroom 2: Bedroom 3: Bedroom 4:	
Bathroom 1: Bathroom 2: Bathroom 3:	
Window Coverings: Shades Drapes Mini-Blinds Vertical Blinds Color: _____	
Do all external doors have deadbolts: Yes No	Do all the windows lock: Yes No
Smoke Detector: Yes No Location: _____	CO Detector: Yes No Location: _____
Security System: Yes No If yes, information on security system:	
All light fixtures are secure and have working light bulbs: Yes No	
All chipped or peeling paint has been removed from the exterior and interior of the property: Yes No	

Does the property have lead based paint? Yes No If built before 1978, please attach completed LBP forms.

Unit has been cleaned and the carpets professionally steam cleaned: Yes No

Bathrooms have either a window that opens and/or an exhaust fan: Yes No

Kitchen Information

Appliances: Stove: Yes No Color: Electric Gas Propane
Refrigerator: Yes No Color: Ice Maker: Yes No
Dishwasher Yes No Color: Disposal: Yes No
Microwave: Yes No Color: Trash Compactor: Yes No

All appliances are clean and are in good working order: Yes No

Kitchen Extras:

Maintenance Information-Mechanical

Crawlspace Access Location: Attic Access Location:

Heating System: GFA Hot Water Steam Plumbing System:

Fuel Source: Gas Electric Plumbing Problems: Yes No If yes explain:

Ignition: Electronic Pilot Water Heater: Gas Electric

Location: Size: 40 gal 50 gal

Filter Size: Water Heater Location:

Gas Shutoff: Main Water Shutoff:

Electrical System: Breaker Fuse Water Company:

Panel Location: Water Problems: Yes No If yes explain:

Electrical Service Problems: Yes No Water Softener: Yes No

If yes explain: Sprinkler System: Yes No Shutoff Valve Location:

Humidifier: Yes No Box Location: Clock Location:

Sewer Line Problems: Yes No If yes explain:

Sump Pump: Yes No

Do any of the following items exist in your property, to your knowledge?

Ever contained a meth lab: Yes No Urea Formaldehyde Foam Insulation: Yes No

Asbestos: Yes No Rodant Infestation: Yes No

Elevated Radon Levels: Yes No Insect Infestation: Yes No

Other Questions

Do we have your permission to have the chimney(s) cleaned annually at your expense? Yes No

Do we have your permission to send someone out annually to do preventive maintenance on the heating system and gas fireplace? Yes No

Allow Section 8: Yes No Date property will be ready for tenant to move in:

Allow Students: Yes No Estimated Rent: Owner: _____ JP: _____

Additional Information/Community Features/Extras:

Email Address:

Owner Signature: _____

Date: _____